

September Board Minutes

Minutes of Board of Trustees Meeting – Tuesday, September 8, 2026

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members:

Frank Buckingham, President -P	Tom Frerker, Treasurer - P
Cheryl Brinkmann, Secretary - P	Karen Jones - P
Darren Tracy, Vice President - Ab	Stephanie Wilton- P
Valerie Nolte -P	Angie Redeker - Ab
Bailey Ellis, City Council Liaison -AB	

Board Members Absent: Angie Redeker, Darren Tracy, Bailey Ellis

Visitors Present: none

- I. Call to Order/Roll Call/ Introduction of Guests
 - a. Meeting was called to order at 7:00PM by Frank with the Pledge of Allegiance
- II. Meeting Minutes for August were reviewed. Tom made the motion to approve August's meeting minutes and Valerie seconded. All in favor.
- III.. Treasurer's Report
 - a. Treasurer's Report reviewed for August. Expenses were reviewed and discussed. Prizes for the Summer Reading Program were paid through Library Funds since the Friends group paid for the programs. Serpentine is also working on a new website for the library and there were expenses resulting from issues with the HVAC system. Stephanie made the motion to approve the Treasurer's Report with Valerie seconding. All in favor.
- IV. Library Director's Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - (included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for August - 98
 - d. Book Club at CCSC (Cheryl) - August - 5
 - e. CHPL Book Club - meeting moved to September 16th
 - f. Young Adult Book Club (Kahre) - August -8
 - g. Library Story Walks - Willow Pond has A Tree Full of Wonder. Library Story Garden has a book on Apples. Field Trip with second grade from CGS is scheduled for Friday, September 26th.
 - h. Lego Club - August - 20+ in attendance
 - i. Game Night -3-5 in attendance on average
 - j. America 250 events - activities planned for Carlyle Street Fair
 - k. Library Crawl and Card Renewal activities planned for September
- III. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – Bailey Ellis. Not in attendance

- b. Friends of the Library - Book Sale currently underway
 - c. Public Comment: no public in attendance
- IV. Old Business: .
 - a. West Patio/Story Garden Extensive discussion over additional Memorials to be added as possible pavers. Prices need to be researched. Further discussion once costs are determined with a decision to be made at the October meeting in hopes of completing the project during Fall, 2026.
 - b. Serpentine should have the new website ready in mid-September.

V. New Business:

- VI. Personnel Committee – No Closed Session Needed
 - VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public
- 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment at 7:50PM . Karen made the motion, Stephanie seconded. All in favor.

NEXT MEETING: Monday, October 5, 2026

Meeting Minutes Submitted By: Cheryl Brinkmann