

August Board Minutes

Minutes of Board of Trustees Meeting – Monday, August 3, 2026

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members:

Frank Buckingham, President -P	Tom Frerker, Treasurer - P
Cheryl Brinkmann, Secretary - P	Karen Jones - P
Darren Tracy, Vice President - P	Stephanie Wilton- P
Valerie Nolte -P	Angie Redeker - Ab
Bailey Ellis, City Council Liaison -P	

Board Members Absent: Angie Redeker

Visitors Present: no

- I. Call to Order/Roll Call/ Introduction of Guests
 - a. Meeting was called to order at 7:00PM by Frank with the Pledge of Allegiance
- II. Meeting Minutes for June were reviewed. Valerie made the motion to approve June's meeting minutes and Stephanie seconded. All in favor.
- III.. Treasurer's Report
 - a. Treasurer's Report reviewed for June and July. Expenses for each month were reviewed and discussed. It was noted that several expenses were the result of annual memberships being renewed and extra expenses from the Story Garden project. Also, the grant funds for the computer project were deposited and drawn to pay for the equipment. Darren made the motion to approve the Treasurer's Report with Karen seconding. All in favor.
- IV. Library Director's Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - (included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for June - 136, July 134
 - d. Book Club at CCSC (Cheryl) - 5 in June, 4 in July
 - e. CHPL Book Club - 17 in attendance, no meeting in July
 - f. Young Adult Book Club (Kahre) - no attendance provided
 - g. Library Story Walks - Willow Pond has Night Animals. Library Story Garden has a book on Sound
 - h. Lego Club - 19 in attendance for June, no meeting in July
 - i. Game Night -3-5 in attendance on average
 - j. Story Garden Dedication with Vonnahe Family - 60 in attendance
 - k. Summer Reading Program - 334 children in attendance at Thursday programs
 - l. Declaration of Independence Reading on July 8 - 34 in attendance
 - m. America 250 events - activities planned for Carlyle Street Fair
 - n. Serpentine(Cheryl Roberts) is working on updating the website

- III. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – Bailey Ellis. Nothing to report
 - b. Friends of the Library - next meeting, August 8th
 - c. Public Comment: no public in attendance
 - IV. Old Business:
 - a. Policies and Procedures Committee - changes presented by P & P Committee. Darren made the motion to accept the changes as presented. Tom seconded. All in favor.
 - b. West Patio/Story Garden - with final changes and additional landscaping, the final cost was \$3,800 over initial proposal. The Vonnahme's made additional donations to help defray final costs. Extensive discussion over additional Memorials to be added as possible pavers. Prices need to be researched. Further discussion once costs are determined will take place at the September meeting.
 - V. New Business:
 - a. FOIA complaint was discussed. Keith spoke with Dan Imming and an insurance representative. An old email was used by the group. Email will be eliminated.
 - VI. Personnel Committee – No Closed Session Needed
 - VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public
- 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment at 8:00PM . Darren made the motion, Tom seconded. All in favor.

NEXT MEETING: Tuesday, September 8, 2026

Meeting Minutes Submitted By: Cheryl Brinkmann